

85-2333

26 JUL 1983

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Executive Director

FROM: James N. Glerum
Director of Personnel

SUBJECT: Address to Summer Only Employees

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1. Action Requested: It is requested that you address the Summer Only employees in the Auditorium for about twenty minutes, to be followed by a short question and answer period, during the week of 1 or 8 August 1983.

2. Background: Over the years, children and wards of Agency employees have been given the opportunity to compete for a limited number of Summer Only appointments in the Agency. This year, approximately [] competed for [] positions. Summer employees are cleared at the SECRET level, range in age from 17 to 23, and perform essential temporary or backlogged work, generally of a clerical nature. Each year, the Director or his representative has met with them for a brief discussion of the Agency and topics of national interest. The overall reaction to these sessions has been consistently favorable and many Summer Only employees consider them the highlight of their summer employment experience.

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3. Staff Position: This is a good opportunity to meet and inform young people of current events. During the summer employment, Summer Only employees are briefly exposed to the Agency and its operations, an experience which has influenced some to pursue a career with us.

4. Recommendation: It is recommended that you speak with our Summer Only employees in the Auditorium, preferably at 10:00 a.m., on either 3, 4, 5, 11 or 12 August 1983.

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James N. Glerum

OK

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SUBJECT: Address to Summer Only Employees

(☒) Will () Will not address the Summer Only Employees on

Date 11 August Time 10:00 to 10:30-45

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28 JUL 1983

Deputy Director of Central Intelligence

Date

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